

## Pre planning is important

When you're responsible for a job site, you must always take safety into account. Pre planning will allow your crew to identify and correct dangers before a mishap occurs.

Take a few minutes prior to the beginning of the shift to survey your area and be sure that your crew is ready for the job.

Construction site are rife with hazards, so you and your crew should be alert for possible dangers that may be encountered.

Just as you prep your car prior to travelling, you should also inspect your work site and tools before working. Analyze the hazards and eliminate them if possible.

At times, simple measures can be taken to avoid hazards. It only take a little bit of time to put on a pair of safety boots for instance, but months or even years to recover from a crushed toe. Some examples would be:

- Wear a hard hat or safety goggles
- Wear hand protection such as leather or rubber gloves if required
- Remove defective tools from service
- Fasten ladders
- Clean up after yourself
- Wear safety shoes or boots if required
- Don't wear dangling or hanging jewelry



Briefly discuss particular safety concerns with your team prior to beginning:

- Follow directions and know the job
- Use the correct tools for the job
- Maintain a neat and clean working area
- Wear appropriate safety or protection gear

- Ensure ladders and scaffolds are used appropriately
- Be alert for moving machinery
- Only trained, authorized personnel should use equipment
- Wear clothing that is appropriate for the job as well as protective gear
- Seat belt wear in a moving vehicle is mandatory
- Report mishaps immediately, and be aware of where to obtain first aid

### Show it off

- If possible, pass around the pre planning sheet for your current job to your team
  - ◆ Discuss the safety particulars such as safety gear needed or possible hazardous situations with your crew

### Start the conversation

- Ask what the most typical accidents are for the job you are about to perform
  - ◆ Discuss ways to prevent them
- Ask if any team member ever had or knew of a mishap that happened due to not planning
- Ask for other safety rules that may be added to this small list
- Ask for reasons that the safety rules may exist
  - ◆ Discuss possible consequences for violating safety rules

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